Update account details

PremiumChoice Portfolio Services

PremiumChoice Investment Service
PremiumChoice Retirement Service

We respect your privacy and handle your information in accordance with our privacy policy, available on **investinfo.com.au/premiumchoice**

We can only accept your request if the form is correctly completed.

1. Your account details

Account number

Date of birth (DD/MM/YYYY)

Account name

Contact telephone (business hours)

Email

2. Your changes

Please select and complete **the section where you want to add or make changes** then **sign Section 14** to authorise the changes.

If you want to change your name, address or contact details, please use the **Update personal details** or **Update entity details** form for trusts or businesses available on **investinfo.com.au/premiumchoice**

Pension payments	☐	Complete Section 3
Regular withdrawals	☐	Complete Section 4
Investment facilities		
i) Regular Investment Facility	☐	Complete Section 5a)
ii) Progressive Investment Facility	☐	Complete Section 5b)
iii) Additional Investment Facility	☐	Complete Section 5c)
iv) Custom Cash Facility	☐	Complete Section 5d)
Reinvestment of earnings and sell down priority	☐	Complete Section 6
Automatic income distribution	☐	Complete Section 7
Bank account details	☐	Complete Section 8
Automatic re-weighting	☐	Complete Section 9
Tax optimisation	☐	Complete Section 10
Tax file number	☐	Complete Section 11
Authorise access to your account	☐	Complete Section 12

NULIS Nominees (Australia) Limited
ABN 80 008 515 633
AFSL 236465 (Trustee of the Retirement Service)

PremiumChoice
Retirement Service
ABN 40 725 722 496

Navigator Australia Limited
ABN 45 006 302 987
AFSL 236466

3. Pension payment details

Please choose the **annual or per payment amount** (before tax) you want to receive. Where your pension starts part way through the year, we'll automatically pro rata the annual amount.

The minimum allowed amount will include the 50% reduced minimum for the 2019/2020 **through to 2022/2023** financial years.

You can specify the amount you'd like paid; however, this must be within the required minimum and maximum (if applicable) limits.

For information on the age-based minimum please refer to the **How to Guide** or PDS available on **mlc.com.au**.

We will adjust your specified amount to the minimum or maximum if it doesn't fall within the limits.

Amount

☐ The minimum allowed amount.

☐ The maximum allowed amount **(applies to a TTR pension in accumulation phase only)**.

☐ A specified amount $ pa OR $ per payment

Date

Date of next payment (DD/MM/YYYY)

If your request isn't processed in time to meet this date, we'll use the next available date for the frequency you've selected.

Frequency

Please choose the frequency for your income payments and we'll pro rata the annual payment amount in accordance with your selection.

☐ Fortnightly ☐ Monthly ☐ Quarterly ☐ Half yearly ☐ Yearly

Annual increase

☐ % or CPI ☐

Are you changing the bank details for your pension payment?

No ☐ If you have no other changes, please go to **Section 14** to authorise your request.

Yes ☐ Please go to **Section 8**.

4. Regular withdrawals

Only available to **PremiumChoice Investment Service**, and will be deducted from your **Cash account**.

☐ Add a new regular withdrawal ☐ Update details of your existing regular withdrawal ☐ Cancel your regular withdrawal

Start date (DD/MM/YYYY)

If your request isn't processed in time to meet this date, we'll use the next available date for the frequency you've selected.

Frequency

We'll pro rata the annual payment in accordance with your selection.

☐ Monthly ☐ Quarterly ☐ Half yearly ☐ Yearly

Annual amount

$

Are you adding or changing the bank details for your regular withdrawal?

No ☐ If you have no other changes, please go to **Section 14** to authorise your request.

Yes ☐ Please go to **Section 8**.

5. Investment Facilities

a) Regular Investment Facility (not available for **pension accounts**)

Not available for **pension accounts**.

☐ Add a new regular investment ☐ Update details of your existing regular investment ☐ Cancel your regular investment

Start date (DD/MM/YYYY) **Suspend start date** (DD/MM/YYYY) **Suspend end date** (DD/MM/YYYY)

If your request isn't processed in time to meet this date, we'll use the next available date for the frequency you've selected.

Frequency

☐ Monthly ☐ Quarterly ☐ Half yearly ☐ Yearly

Amount

$

For Super accounts only

Contribution type	Amount $
Personal or self employed [1]	
Employer	
Salary Sacrifice	
Spouse	

1 If you are eligible or intend to claim a tax deduction, please complete a **'Notice of intent to claim or vary a deduction for personal super contributions'** form available from **investinfo.com.au/premiumchoice** or **ato.gov.au**.
These contributions will be classified as non-concessional until you send us a valid notice.

Your investment allocation

Only available for managed investments.

Do you want to nominate a new allocation for your regular investment?

No ☐ Please use the existing additional investment allocation.

Yes ☐ Please list your investment options in the investment allocation table on the page 5.

Are you adding or changing the bank details for your regular investment?

No ☐ If you have no other changes, please go to **Section 14** to authorise your request.

Yes ☐ Please go to **Section 8**.

b) Progressive Investment Facility

☐ Add a new progressive investment ☐ Update details of an existing progressive investment ☐ Cancel your progressive investment

Using the progressive investment facility will cancel any existing automatic re-weighting on your account.

Start date (DD/MM/YYYY)

If no date is selected we'll use the next available date after we receive your request.

Instalment amount $ **Number of instalments**

Frequency

☐ Monthly ☐ Quarterly ☐ Half yearly ☐ Yearly

Do you want to nominate a new investment allocation for your progressive investment facility?

No ☐ Please use the existing additional investment allocation.

Yes ☐ Please list your investment options in the investment allocation table on the page 5.

5. Investment Facilities continued

c) Additional Investment Facility (not available for **pension accounts**)

☐ Add a new or update an existing Additional Investment Facility

Please list your investment options in the investment allocation table on the following page.

d) Custom Cash Facility

☐ Add a Custom Cash Facility

☐ Update details of an existing Custom Cash Facility

☐ Cancel your Custom Cash Facility

Start date (DD/MM/YYYY) **Suspend start date** (DD/MM/YYYY) **Suspend end date** (DD/MM/YYYY)

If no date is selected we'll use the next available date after we receive your request

Maximum Cash Trigger	$	**OR**	$ %
Cash Target	$	**OR**	$ %

Buy/Weighting Instructions

Proportionate ☐

Custom ☐ Please complete the table on **page 5** to nominate the investment allocation for your Custom Cash Facility.

6. Reinvestment of earnings and sell down priority

Only available for Managed investments.

Please choose the changes you want to make:

☐ Reinvest earnings for all my investments. This will exclude Term Deposits and/or SMA.

☐ Reinvest some of my earnings as listed in the table on the following page. This will exclude Term Deposits and/or SMA.

☐ Change my sell down priorities as listed in the table on the following page.

☐ Cancel any existing reinvestment of earnings.

Investment allocation

- **Investment code** – APIR or reference for each investment in the Investment List.
- **Additional Investment Facility (AIF)** – shows how your future one-off contributions are to be invested.
- **Regular Investment Facility (RIF)** – shows how your direct debit contributions are to be invested.
- **Progressive Investment Facility (PIF)** – shows how your money in your Cash Account is invested.
- **Custom Cash Facility (CCF)** – shows how your money in your Cash Account is invested, if triggered.
- **Reinvest earnings** – shows how you'd like to use income earned to purchase additional units.
- **Sell priority** – shows the order you'd like your investments sold down to top up your Cash Account, if needed.

Investment code	Additional Investment Facility (AIF)	Regular Investment Facility (RIF)	Progressive Investment Facility (PIF)	Custom Cash Facility (CCF)	Reinvest earnings	Sell priority
Cash						
Cash Account	%	%	N/A	N/A	N/A	N/A
Managed investments (if you selected the Core Investment List, you must choose an applicable investment option/s)						
	%	%	%	%	☐ Yes	
	%	%	%	%	☐ Yes	
	%	%	%	%	☐ Yes	
	%	%	%	%	☐ Yes	
	%	%	%	%	☐ Yes	
	%	%	%	%	☐ Yes	
	%	%	%	%	☐ Yes	
	%	%	%	%	☐ Yes	
	%	%	%	%	☐ Yes	
	%	%	%	%	☐ Yes	
Listed investments (full Investment List only)						
	N/A	N/A	N/A	%	N/A	N/A
	N/A	N/A	N/A	%	N/A	N/A
	N/A	N/A	N/A	%	N/A	N/A
	N/A	N/A	N/A	%	N/A	N/A
	N/A	N/A	N/A	%	N/A	N/A
	N/A	N/A	N/A	%	N/A	N/A
	N/A	N/A	N/A	%	N/A	N/A
	N/A	N/A	N/A	%	N/A	N/A
	N/A	N/A	N/A	%	N/A	N/A
	N/A	N/A	N/A	%	N/A	N/A
Separately Managed Account (SMA) – Model Portfolios (if you selected the Core Investment List, you must choose an applicable investment option/s)						
	%	%	N/A	%	☐ Yes[1]	
	%	%	N/A	%	☐ Yes[1]	
	%	%	N/A	%	☐ Yes[1]	
	%	%	N/A	%	☐ Yes[1]	
Term deposits (full Investment List only)						
	N/A	N/A	%	N/A	N/A	N/A
	N/A	N/A	%	N/A	N/A	N/A
	N/A	N/A	%	N/A	N/A	N/A
	N/A	N/A	%	N/A	N/A	N/A
Total	100%	100%	100%	100%		

[1] Not applicable for all SMA – Model Portfolios, for further information please refer to the SMA PDS available at **investinfo.com.au/premiumchoice**

If the investment code or allocation is not clear, or the allocation does not add up to a 100%, then the money will be allocated to the Cash Account.

If you have opted into the Core Investment List and chose to invest in assets outside of the Core Investment List, your administration fees may change. To understand the range of investment options available through the Core Investment List, see the **Investment List** available at **investinfo.com.au/premiumchoice**

If you have no other changes, please go to **Section 13**.

7. Automatic income distribution

Only available to **PremiumChoice Investment Service** accounts.

Any income received from **Managed investments** will be paid from your Cash account to your nominated bank account either every quarter (February, May, August and November) or six monthly (February and August).

☐ Pay any income received to my nominated bank account.

☐ Quarterly ☐ Half-yearly

☐ Cancel the automatic income distribution.

Are you adding or changing the bank details for your income distribution?

No ☐ If you have no other changes, please go to **Section 14** to authorise your request.

Yes ☐ Please go to **Section 8**.

8. Bank account details

Please write your new bank account details below. If you have more than one bank account, please complete a separate form for each account

For **Payments to your bank account**, the nominated bank account must be held either solely or jointly in your name.

Name of bank

Name of account holder(s)

BSB

Account number

Please tick the box next to any facilities you want linked to this bank account

☐ **Payments to your bank account**

☐ **Pension Payments** ☐ **Regular withdrawals** ☐ **Automatic income distribution**

If you have no other facilities linked to this bank account, or other changes to your account, please go to **Section 14** to authorise this request.

AND/OR

☐ **Direct debits from your bank account**

☐ **Additional Investments** ☐ **Regular Investments**

For these facilities, you'll need to complete the direct debit authority below.

We won't be able to process your request, unless the authority is signed.

As the holder of the above account, I request Navigator Australia Limited for Investment accounts or NULIS Nominees (Australia) Limited for Super accounts, to draw money from my account. I acknowledge this direct debit arrangement is governed by the Direct Debit Request Service Agreement set out at investinfo.com.au/premiumchoice

I consent to the agreement being made available at **investinfo.com.au/premiumchoice**, as well as to the terms and conditions of the agreement.

Signature of bank account holders

Must be signed by all bank account holders if different to signatory in **Section 14.**

Name

✗ Date (DD/MM/YY)

Name

✗ Date (DD/MM/YY)

If you have no other changes, please go to **Section 14** to authorise your request.

9. Automatic re-weighting

Please choose which option you want to change:

☐ Change the target weight tolerance to [%]

☐ Change the automatic re-weighting facility to:

☐ Quarterly ☐ Half yearly ☐ Yearly

☐ Suspend the facility until

(DD/MM/YYYY)

☐ Cancel the automatic re-weighting facility.

If you have no other changes, please go to **Section 14** to authorise your request.

10. Tax optimisation method

We'll apply your choice to all future sells, switches, partial withdrawals and re-weightings on your account. HCFO is not available for transactions on **Model Portfolios**.

Please choose the tax optimisation you want to apply:

☐ **First in first out (FIFO)** ☐ **High cost first out (HCFO)**

If you have no other changes, please go to **Section 14** to authorise your request.

11. Tax file number (TFN) or Australian Business Number (ABN)

☐ **Super and Pension accounts**

Tax File Number

You don't have to provide your TFN, and it isn't an offence if you don't, however, if you don't:

- personal contributions will be rejected
- additional tax will apply to employer and salary sacrifice contributions
- any withdrawals may be taxed at the highest marginal tax rate inclusive of the Medicare levy.

Your TFN is confidential, and we are authorised to collect and disclose your TFN under the Superannuation Industry (Supervision) Act 1993 and Privacy Act. We may use your TFN only for lawful reasons, in paying out money, identifying or combining superannuation benefits. Your TFN may be disclosed to the trustee of another Fund or RSA provider if your benefits are transferred, unless you request in writing for it not to be disclosed.

☐ **Investment accounts**

TFN/ABN Investor 1

Name

TFN/ABN Investor 2

Name

You don't have to provide your TFN, ABN or claim an exemption and it isn't an offence if you don't, however, if you don't we'll deduct tax from distributions of income made to you, at the highest marginal tax rate plus the Medicare levy.

Your TFN is confidential, and we are authorised to collect and disclose your TFN or ABN by tax laws and the Privacy Act. We can use your TFN or ABN only for lawful reasons.

You are exempt from quoting a Tax File number, if any of the following exemptions apply. Please tick the appropriate box:

☐ I receive an Age, Service, Invalid or Veteran's Pension

☐ I receive a Wife, Carer, Widow, Sole Parent or Special Benefit payment or pension.

☐ I am a resident of Norfolk Island.

☐ I represent an entity not required to lodge a tax return, eg a not for profit association.

☐ I am an overseas resident. Country of residency:

If your country of residence or exemption status changes, please notify us.

If you have no other changes, please go to **Section 14** to authorise your request.

12. Authorise access to your account information

☐ Add a new authority ☐ Update an existing authority ☐ Remove an existing authority

If you would like to nominate someone else to make enquiries on your account, please complete the details below.

Title

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ____

Surname

Given name(s)

Date of birth (DD/MM/YYYY)

Address (we can't accept a PO Box)

Mobile phone

Contact telephone (business hours)

Email

Signature of authorised representative

X

Date (DD/MM/YY)

I release, discharge and indemnify Navigator Australia Limited or NULIS Nominees (Australia) Limited from all losses, liabilities, actions, proceedings, claims and demands (including in relation to negligence) in respect of acts or omissions of my/our authorised representative, whether authorised by me or not.

Please go to **Section 14** to authorise your request.

13. Investment suitability

To assess which investment options are right for you, please refer to the relevant disclosure documents for each investment option selected for investment objectives and timeframes, and risk measures. Please respond to the following questions for all investment products you've selected, excluding Shares:

The investments I've selected have a risk measure that I'm prepared to accept

Yes ☐ No ☐

I'm aware of the minimum suggested investment timeframe

Yes ☐ No ☐

There may be a delay processing your application if responses aren't provided, while we contact you for more information. If we don't receive a response we'll proceed with your application with the understanding that your responses are 'Yes'.

14. Your agreement and authorisation

Before making this change I have considered the information in the relevant disclosure document about any investment options I have selected. I have also reviewed the information on the management of my account in the relevant **Financial Services Guide, Product Disclosure Statement** or **How to Guide**. (These documents are available on **investinfo.com.au/premiumchoice**)

If signed under the Power of Attorney: Attorneys must attach a certified copy of the Power of Attorney if not already supplied. The Attorney hereby certifies that he/she has not received notice of any limitation or revocation of his/her Power of Attorney and is also authorised to sign this form.

Power of Attorney documents can't be accepted by fax or email.

Please sign below to authorise your request.

Signature of Investor one or Attorney

Name

✗ Date (DD/MM/YY)

Signature of Investor two (if applicable) or Attorney

Name

✗ Date (DD/MM/YY)

15. Financial adviser details

Was Personal Advice provided for this transaction?

Yes ☐ No ☐

If you don't answer this question we'll assume the answer is 'No'.

Name of the financial Adviser

Adviser number

Contact telephone number (business hours)

Fax number

Email

16. Send us your form

Please mail, email or fax your completed, signed and dated form to:

PremiumChoice Client Services
GPO Box 1610
Melbourne VIC 3001

Email: premiumchoice@investinfo.com.au
Fax number: (03) 9869 1595

If you have any questions, please speak with your financial adviser, call us on **1300 880 054** Monday to Friday between 8.00 am and 6.00 pm (AEST/AEDT) or visit **investinfo.com.au/premiumchoice**

A132853-0921